

Putnam County Development Authority, Inc.
Board of Directors Meeting
Area 34 | 971 WV-34 Hurricane, WV 25526
Tuesday, February 17, 2025 4:30pm

Meeting Minutes

CALL TO ORDER: Chairman CD Caldwell called the meeting to order at 4:34 p.m. Chairman Caldwell noted that a quorum was present and that the meeting could lawfully conduct business.

PUBLIC COMMENTS: None.

MEMBERS PRESENT: Jeremy Alberts, CD Caldwell, Scott Edwards, Carrie Grimm, Alan Noffsinger, Gary Young, Rocky Young

MEMBERS ATTENDING VIRTUALLY: Brian Ellis, Steven Tankersley

MEMBERS ABSENT: Zach Crede, Glenn Jeffries, Matt Paxton, Heather Vanater

STAFF PRESENT: Morganne Tenney, Megan Lomax

COMMENTS AND ANNOUNCEMENT: None.

APPROVAL OF MINUTES: The December 16th, 2025, meeting minutes were distributed and reviewed. Scott Edwards made a motion, seconded by Alan Noffsinger, to approve the meeting minutes as presented. The motion was carried by voice vote.

FINANCIAL REPORTS: The financial report for the period ending January 30, 2026, was presented by Executive Director Morganne Tenney. Scott Edwards made a motion to approve the report as presented, which was seconded by Jack McLane. The motion was approved by voice vote.

COMMITTEE REPORTS: No committee reports were discussed.

EXECUTIVE DIRECTOR REPORT:

Executive Director Tenney updated the board that 14025 Charleston Road is in final approval for a \$500,000 congressional direct spending award through Senator Capito.

Thrasher has delivered the South Buffalo due diligence project's final report, minus archeological findings, to PCDA. Archaeologists' approval for the phase 1 study is yet to be approved by the West Virginia State Historic Preservation Office. In January, PCDA was notified that this site was funded for a \$75,000 grant through the West Virginia #YesWV site readiness program. This funding will likely support additional archaeological studies.

EXECUTIVE SESSION:

Scott Edwards motioned to enter executive session for site development and prospect updates discussion at 4:45 pm, which Alan Noffsinger seconded. The motion was carried

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by voice vote. At 6:01 pm, Scott Edwards moved to exit the executive session, seconded by Alan Noffsinger. The motion was carried by voice vote.

NEW BUSINESS:

The board of directors reviewed the drafted budget requested for the 2026-27 Putnam County Commission presentation.

ADJOURNMENT:

With no further business, Scott Edwards made a motion to adjourn, which Carrie Grimm seconded. The meeting adjourned at 6:03 p.m. The next meeting will be held at Area 34 and is scheduled for March 17, 2026, at 4:30 p.m.

Respectfully submitted by Rocky Young, Treasurer.


