

Putnam County Development Authority, Inc.  
Board of Directors Meeting  
Virtual Meeting  
Tuesday, December 16, 2025 4:30pm

**Meeting Minutes**

**CALL TO ORDER:** Chairman CD Caldwell called the meeting to order at 4:36 p.m. Chairman Caldwell noted that a quorum was present and that the meeting could lawfully conduct business.

**PUBLIC COMMENTS:** None.

**MEMBERS PRESENT:** Jeremy Alberts, CD Caldwell, Brian Ellis, Scott Edwards, Carrie Grimm, Alan Noffsinger, Matt Paxton, Steven Tankersley, Heather Vanater, Gary Young, Rocky Young

**MEMBERS ABSENT:** Glenn Jeffries, Jack McLane

**STAFF PRESENT:** Morganne Tenney, Megan Lomax, Kristin Nossaman

**COMMENTS AND ANNOUNCEMENT:** None.

**APPROVAL OF MINUTES:** The November 18th, 2025, meeting minutes were distributed and reviewed. Scott Edwards made a motion, seconded by Alan Noffsinger, to approve the meeting minutes as presented. The motion was carried by voice vote.

A special meeting was called on December 8, 2025, for an offer on 2301 Virginia Avenue from Whiskey River Energy. At this meeting, the board voted to approve the offer. Scott Edwards made a motion to accept this vote into the record, and Steven Tankersley seconded. The motion was carried by voice vote.

**FINANCIAL REPORTS:** The financial report for the period ending November 30, 2025, was presented by Treasurer Rocky Young. Scott Edwards made a motion to approve the report as presented, which was seconded by Jeremy Alberts. The motion was approved by voice vote.

**PROPERTY DEVELOPMENT COMMITTEE:** The Property Development Committee did not convene in November.

**PERSONNEL COMMITTEE REPORT:** The Personnel Committee did not convene in November.

**EXECUTIVE COMMITTEE REPORT:** The Executive Committee did not convene in November.

**EXECUTIVE DIRECTOR REPORT:**

**Orchard Park:** Executive Director Tenney updated the board that the Orchard Park property has been sold to Teays Property.

**EXECUTIVE SESSION:**

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Scott Edwards motioned to enter executive session for site development discussion at 4:44 pm, which Alan Noffsinger seconded. The motion was carried by voice vote. At 5:08 pm, Scott Edwards moved to exit the executive session, seconded by Carrie Grimm. The motion was carried by voice vote.

**NEW BUSINESS:**

Scott Edwards made a motion for PCDA to apply for the FY25-26 Local Economic Development Grant, and Carrie Grimm seconded. The motion was carried by voice vote.

**ADJOURNMENT:**

With no further business, Scott Edwards made a motion to adjourn, which Matt Paxton seconded. The meeting adjourned at 5:11 p.m. The next meeting will be held at Area 34 and is tentatively scheduled for January 20, 2026, at 4:30 p.m. Executive Director Tenney will be on maternity leave, and the board will convene if needed.

Respectfully submitted by Rocky Young, Treasurer.



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